



CITY OF MOUNTAIN HOUSE

Community Development Department / Planning Division
251 E. Main Street
Mountain House, CA 95391
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www.mountainhousecsd.org

General Plan / Master Plan / Specific Plan Amendments Application Submittal Requirements

GENERAL REQUIREMENTS:

- 1. The Uniform Development Application must be typed or printed and filled in completely.
 - a. If the applicant is not the property owner, the property owner shall designate the applicant as the authorized agent to act on his or her behalf and both shall sign this application.
- 2. Environmental Information Form if required, as determined by the Planning Division per the California Environmental Quality Act.
- 3. Evidence of property ownership, e.g. deed, title insurance policy.
- 4. All applicable filing fees (see adopted fee schedule).

FOR YOUR INFORMATION: Staff may deem additional submittal information necessary to adequately analyze the project, complete environmental review for the project, or make recommendations to the Planning Commission or City Council. Completion of the application does not presume approval nor staff support of the application.

SUBMITTAL REQUIREMENTS:

- For proposed amendments to adopted plans, changes to land use designations or Zone Reclassification, existing and proposed maps, figures and/or exhibits are required. Existing and proposed text and tables within adopted plans is also required, in strikeout / underline format.
- A complete written description of the proposed project, with as much information and detail as possible, must be provided.

ADDITIONAL SUBMITTAL REQUIREMENTS:

- Additional information, such as any of the following items, may be required based on further review of the development application.
- Water demand calculations may be required for major projects. Water demand calculations supporting all facility assumptions shall be land-use based and generated for total build out of the project.
- Wastewater capacity calculations may be required for major projects. Design calculations supporting all facility assumptions shall be land-use based and generated for total build out of the project.
- For major projects, identify and demonstrate the capacity of the downstream facilities expected to accommodate storm drainage flows from the proposed project area, where proposing to utilize downstream facilities for storm drainage (hydrology and hydraulic reports).
- Traffic Study
- Site Access Study
- Noise Study
- Biological Assessment
- Parking Study
- Drainage Report
- Arborist Report (trees)
- Sight line diagrams / analysis (multi-story construction adjacent to residences)