



**BEFORE THE MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

RESOLUTION

R-2022-26

RESOLUTION ESTABLISHING A PARKS AND RECREATION COMMISSION

WHEREAS, the Board of Directors of the Mountain House Community Services District (“District”) recognizes the substantial benefit of public input and desires to engage the community on matters pertaining to District parks and amenities, programs and services; and

WHEREAS, the Government Code Section 61048 authorizes the Board to establish one or more advisory committee to advise the Board on District finances, policies, programs, or operations; and

WHEREAS, the Board desires to establish a Parks and Recreation Commission and to adopt rules for the membership, purpose, and conduct of such Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby establishes a Parks and Recreation Commission as set forth in the Rules of the Parks and Recreation Commission, below, except the terms of two initial members of the Commission shall end on January 31, 2026, and the terms of three initial members of the Commission shall end on January 31, 2024, as designated by the President of the Board of Directors at the time of confirmation.

**RULES OF THE
PARKS AND RECREATION COMMISSION**

**ARTICLE I
PARKS AND RECREATION COMMISSION CREATED.**

There shall be and there is hereby created and established a Parks and Recreation Commission (“Commission”) for the Mountain House Community Service District (“District”).

**ARTICLE II
PURPOSE AND SCOPE OF COMMISSION**

The purpose of the Commission is to provide a communication link between the community and the Board and staff. The Commission shall advise the Board on matters related to recreation and facility master planning and development, needed parks and recreation facilities, goals and objectives for parks and recreation, and methods of community involvement. The Commission shall evaluate the District's recreation programs, facilities, services, and relationships for the purpose of achieving the objectives and goals established by the Commission; ensuring cooperative efforts in providing recreation and parks services by through coordination with other related community organizations; and recommending program fees and policies for recreation programs and facilities. The General Manager shall designate a staff person to serve as liaison to the Commission.

**ARTICLE III
MEMBERSHIP AND TERM OF OFFICE**

3.1. Membership. The Commission shall be comprised of five (5) members ("Commissioners") recommended by the President of the Board of Directors and confirmed by the Board of Directors. Commissioners must be residents of the Mountain House Community Services District and at least eighteen (18) years of age. Members of the Board of Directors may not serve on the Commission.

3.2. Term. Each Commissioner shall be appointed for a term of four (4) years. Each term expires on January 31 of the fourth year of the term, or until a successor is appointed. A member of the Commission may be reappointed to any number of successive terms. Should a vacancy occur prior to expiration of the term, the appointment to fill the vacancy shall be for the remainder of the vacated term.

3.3. Officers. On an annual basis, the Commission shall appoint a chairperson from among the appointed members. The Commission may appoint a vice chairperson to perform the duties of the chairperson in the chairperson's absence. Officers shall hold office for one (1) year, or until a successor is appointed, and may hold the office for any number of successive terms.

3.4. Resignation. A Commissioner may resign from the Commission by filing a written statement with the District Clerk. Upon filing the written statement with the District Clerk, the resignation shall become effective at the time of the filing, and a vacancy shall then exist.

3.5. Removal. Any Commissioner may be removed from the Commission by a vote of the Board of Directors. Upon such vote, a vacancy shall exist.

3.6. Applications. Upon establishment of the Commission and sixty (60) days prior to the expiration of any term thereafter, or upon notice of a vacancy, the District Clerk shall provide notice to the public of the opportunity to submit an application for appointment to the Commission. Applications will be kept on file for two years after receipt unless rescinded by the applicant. The District Clerk shall deliver all completed applications to the President of the

Board of Directors not less than fourteen (14) days prior to the meeting in which the President will present their recommendation(s) to the Board for confirmation.

**ARTICLE IV
MEETINGS.**

4.1. Brown Act. Commission meetings shall be conducted in accordance with the Ralph M. Brown Act.

4.2. Regular Meetings. The Commission shall meet on a quarterly basis in the Board Chambers located at 251 East Main Street at such date and time as determined by the Board of Directors. Unless the Board of Director provides otherwise, the Commission may adjust the meeting time and date by unanimous vote and subject to availability of the designated District staff liaison.

4.3. Special Meetings. Special meetings may be called as needed.

4.4. Voting. A majority of a quorum is required to pass a motion. Votes to “abstain” shall be counted as an “aye” vote unless there is a majority voted to defeat the motion, in which case the vote to “abstain” shall be counted as a “no” vote.

4.5. Conflict of Interest. A Commissioner who has a disqualifying conflict of interest shall not participate in the proceedings and shall not vote except when participation is legally required under applicable California law.

4.6. Quorum. A majority of the Commission shall constitute a quorum for the transaction of business.

4.7. Minutes. The Commission shall keep brief minutes, which shall record the agenda items, Commissioners in attendance, the status of any vote taken with the names of the Commissioners making and seconding the motion and the names of the Commissioners voting for, against, or in abstention.

4.8. Rules of Order. The Commission use the same Rules of Order as the Board of Directors.

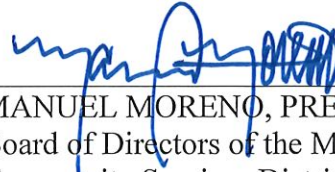
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PASSED AND ADOPTED this 8th day of June 2022 by the following vote of the Board of Directors of the Mountain House Community Services District, to wit:

AYES: DHILLON, LUCID, MORENO, SU, TINGLE

NOES:

ABSENT:



MANUEL MORENO, PRESIDENT
Board of Directors of the Mountain House
Community Services District, County of San
Joaquin, State of California

ATTEST:
NICOLE M. F. ADAMO
District Clerk
of the Mountain House Community
Services District, County of San
Joaquin, State of California



By: 